

# CAPITAL IMPROVEMENTS PROGRAM FY 2004

<b>PROJECT TITLE:</b>	Financial Management System	<b>PROJECT NUMBER:</b>	515
<b>LOCATION:</b>	Citywide	Prior Years' Spending/ Encumbrances as of 3/31/03	\$204,100
<b>DEPARTMENT:</b>	Finance / MIT	Prior Years' Budget Unspent as of 3/31/03	\$1,802,900
<b>DIVISION:</b>	General Government		

## DESCRIPTION:

Purchase and installation of a comprehensive municipal administration package based on IT's strategic plan recommendations.

## JUSTIFICATION:

To provide the needed replacement of the City's current financial system with a comprehensive municipal administration package that will provide not only the basic internal functions the City needs, but will strongly enhance the City's community outreach ability.

## STATUS:

Proposals have been received, demonstrations are completed, site visits are underway, contract award in May, installation begins in July, 2003 for financial system software. Customer relations software and recreation programs software currently being implemented.

APPROPRIATION SCHEDULE	PRIOR YEARS	CURRENT FY 04	FY 05	FY 06	FY 07	FY 08	FY 09	TOTAL	
Design	\$							0	
Construction								0	
Inspection								0	
Equipment	2,007,000		764,000	757,000	95,000			3,623,000	
Contingency								0	
Inflation								0	
Overhead								0	
Total	\$	2,007,000	0	764,000	757,000	95,000	0	0	3,623,000

FUNDING SCHEDULE	PRIOR YEARS	CURRENT FY 04	FY 05	FY 06	FY 07	FY 08	FY 09	TOTAL
Bond Funds	\$							0
State Grants				103,500				103,500
Operating Funds	2,007,000		764,000	653,500	95,000			3,519,500
Total	\$ 2,007,000	0	764,000	757,000	95,000	0	0	3,623,000

**ESTIMATED FISCAL IMPACT ON OPERATING BUDGET:** Efficiency gained through customer use of internet-based services should produce lower operating costs for staffing and supplies.

## CAPITAL IMPROVEMENTS PROGRAM FY 2004

<b>PROJECT TITLE:</b> Vehicle Replacement Program	<b>PROJECT NUMBER:</b> 583
<b>LOCATION:</b>	Prior Years' Spending/ Encumbrances as of 3/31/03 \$714,900
<b>DEPARTMENT:</b> Various	Prior Years' Budget \$141,200
<b>DIVISION:</b> General Government	Unspent as of 3/31/03

**DESCRIPTION:**

This will continue the vehicle replacement program based on the principle that equipment should be replaced at the point at which a vehicle's total cost (including capital, operating and maintenance) divided by its age is at a minimum.

**JUSTIFICATION:**

This approach results in a reduction of downtime as well as lower maintenance and improved fuel costs.

**STATUS:**

Scheduled replacements totaled \$2,700,000, but after vehicle evaluations department requests were \$1,254,000. Some of these requests were delayed to meet funding limit of \$500,000.

APPROPRIATION SCHEDULE	PRIOR YEARS	CURRENT FY 04	FY 05	FY 06	FY 07	FY 08	FY 09	TOTAL
Land \$								0
Inspection								0
Equipment	856,100	500,000	900,000	1,500,000	500,000	1,500,000	500,000	6,256,100
Contingency								0
Inflation								0
Overhead								0
<b>Total \$</b>	<b>856,100</b>	<b>500,000</b>	<b>900,000</b>	<b>1,500,000</b>	<b>500,000</b>	<b>1,500,000</b>	<b>500,000</b>	<b>6,256,100</b>

FUNDING SCHEDULE	PRIOR YEARS	CURRENT FY 04	FY 05	FY 06	FY 07	FY 08	FY 09	TOTAL
Bond Funds \$	734,020							734,020
Federal Grants				800,000		800,000		1,600,000
State Grants				100,000		100,000		200,000
Operating Funds	122,080	500,000	900,000	600,000	500,000	600,000	500,000	3,722,080
<b>Total \$</b>	<b>856,100</b>	<b>500,000</b>	<b>900,000</b>	<b>1,500,000</b>	<b>500,000</b>	<b>1,500,000</b>	<b>500,000</b>	<b>6,256,100</b>

**ESTIMATED FISCAL IMPACT ON OPERATING BUDGET:** Reduction in vehicle maintenance costs incurred for vehicles at the end of their useful lives.

## CAPITAL IMPROVEMENTS PROGRAM FY 2004

<b>PROJECT TITLE:</b>	Information Technology Program	<b>PROJECT NUMBER:</b>	584
<b>LOCATION:</b>	Citywide	Prior Years' Spending/ Encumbrances as of 3/31/03	\$0
<b>DEPARTMENT:</b>	Finance/MIT	Prior Years' Budget	\$108,280
<b>DIVISION:</b>	General Government	Unspent as of 3/31/03	

**DESCRIPTION:**

Ongoing enhancement and replacement of the City's computer related equipment.

**JUSTIFICATION:**

As technology changes equipment needs to be acquired or updated. This is a project designed to better track the expenditures for technology.

**STATUS:**

Program is being re-evaluated to replace most critical of equipment. No new funding in FY 2004.

APPROPRIATION SCHEDULE	PRIOR YEARS	CURRENT FY 04	FY 05	FY 06	FY 07	FY 08	FY 09	TOTAL
Design	\$							0
Construction								0
Inspection								0
Equipment	108,280		100,000	100,000	100,000	100,000	100,000	608,280
Inflation								0
Overhead								0
Total	\$	108,280	0	100,000	100,000	100,000	100,000	608,280

FUNDING SCHEDULE	PRIOR YEARS	CURRENT FY 04	FY 05	FY 06	FY 07	FY 08	FY 09	TOTAL
Bond Funds	\$							0
State Grants								0
Operating Funds	108,280		100,000	100,000	100,000	100,000	100,000	608,280
Total	\$	108,280	0	100,000	100,000	100,000	100,000	608,280

**ESTIMATED FISCAL IMPACT ON OPERATING BUDGET:** None.

## CAPITAL IMPROVEMENTS PROGRAM FY 2004

<b>PROJECT TITLE:</b>	Annapolis Maritime Museum	<b>PROJECT NUMBER:</b>	645
<b>LOCATION:</b>	Old McNasby Building, 2 <sup>nd</sup> Street	Prior Years' Spending/ Encumbrances as of 3/31/03	\$28,860
<b>DEPARTMENT:</b>	Central Services	Prior Years' Budget	\$121,140
<b>DIVISION:</b>	General Government	Unspent as of 3/31/03	

### DESCRIPTION:

Renovation of the old McNasby's Seafood facility on Second Street in Eastport. The property has been leased to the Annapolis Maritime Museum. A structural feasibility study has been completed. Based on the results of that study, the scope and program of the proposed museum were not fiscally attainable. The project is currently under review by the Museum Board of Directors to determine the Museum's new direction.

### JUSTIFICATION:

The McNasby Seafood facility is a historic structure on the waterfront in Eastport. It is adjacent to the Barge House Museum. The purpose of this project is to both preserve the structure and to provide minimal food source to accommodate its patrons and the local citizens.

### STATUS:

Structural analysis completed. Concept design is complete.

APPROPRIATION SCHEDULE	PRIOR YEARS	CURRENT FY 04	FY 05	FY 06	FY 07	FY 08	FY 09	TOTAL
Design	\$							0
Construction				1,000,000				1,000,000
Inspection	150,000							150,000
Equipment								0
Inflation								0
Overhead								0
Total	\$	150,000	0	0	1,000,000	0	0	0
								1,150,000

FUNDING SCHEDULE	PRIOR YEARS	CURRENT FY 04	FY 05	FY 06	FY 07	FY 08	FY 09	TOTAL
Contributions	\$			1,000,000				0
State Grants	50,000							50,000
Operating Funds	100,000							1,100,000
Total	\$	150,000	0	0	1,000,000	0	0	0
								1,150,000

**ESTIMATED FISCAL IMPACT ON OPERATING BUDGET:** Currently N/A.

# **CAPITAL IMPROVEMENTS PROGRAM FY 2004**

<b>PROJECT TITLE:</b>	Mount Olive Community Life Center	<b>PROJECT NUMBER:</b>	646
<b>LOCATION:</b>	Parole	Prior Years' Spending/ Encumbrances as of 3/31/03	\$0
<b>DEPARTMENT:</b>	Finance	Prior Years' Budget	\$0
<b>DIVISION:</b>	General Government	Unspent as of 03/31/03	

## **DESCRIPTION:**

Provide matching support for the acquisition, design, construction, and capital equipping of the Mount Olive Community Life Center.

## **JUSTIFICATION:**

## **STATUS:**

State Bond Bill for \$500,000 has been submitted and is pending approval.

<b>APPROPRIATION SCHEDULE</b>	<b>PRIOR YEARS</b>	<b>CURRENT FY 04</b>	<b>FY 05</b>	<b>FY 06</b>	<b>FY 07</b>	<b>FY 08</b>	<b>FY 09</b>	<b>TOTAL</b>
Land \$								0
Design								0
Construction								0
Inspection								0
Other			50,000					50,000
Inflation								0
Overhead								0
<b>Total \$</b>	<b>0</b>	<b>0</b>	<b>50,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>50,000</b>

<b>FUNDING SCHEDULE</b>	<b>PRIOR YEARS</b>	<b>CURRENT FY 04</b>	<b>FY 05</b>	<b>FY 06</b>	<b>FY 07</b>	<b>FY 08</b>	<b>FY 09</b>	<b>TOTAL</b>
Bond Funds \$								0
State Grants								0
Operating Funds			50,000					50,000
<b>Total \$</b>	<b>0</b>	<b>0</b>	<b>50,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>50,000</b>

**ESTIMATED FISCAL IMPACT ON OPERATING BUDGET:** None